

ARTS, MEDIA & ENTERTAINMENT CLASSES OF EAST LOS ANGELES SKILLS CENTER

# VIDEO PRODUCTION & GRAPHIC DESIGN

## EXPECTATIONS AND RULES FORM

All students must abide by the rules and restrictions listed below. Digital content includes the video projects in Video Production class and digital art projects in Graphic Design.

- 1) Content created in class may not be of an overly offensive or controversial nature or contain hate speech. Adult language may be used at a minimum (assume a rating of PG-13 at most for your films or posters). Your instructor must approve all subject matter for video and digital art projects created in class.
- 2) Students are responsible for maintaining and returning all equipment used in class in exactly the same condition as when they checked it out.
- 3) Excessive violence or stunts are prohibited.
- 4) Strong sexual content is prohibited.
- 5) Weapons or prop weapons (e.g. guns, swords, knives) are prohibited.
- 6) Food and beverages are prohibited near the computers in the lab (room 333) or by equipment from room 325A.
- 7) Students are responsible for securing all copyrights on all images, video or audio content used in their productions or digital art projects.
- 8) Students are responsible for securing the permission of all persons or likenesses that appear in their productions or digital art projects.
- 9) Students are permitted to shoot their film projects in the instructor and administrator approved areas of campus only. All other areas are prohibited.
- 10) Students must keep all school equipment on campus at all times.
- 11) Individuals under the age of 18 may not be used in any video or digital art projects. Also, animals or pets are prohibited.
- 12) Students must abide by the class schedule and instructor-appointed breaks. Any absences or late arrivals must be reported to the instructor.
- 13) Respect and cooperation is expected when you interact with your peers or the instructor. Help foster a positive, collaborative and creative atmosphere!
- 14) Finally, have fun!

When in doubt, ask your instructor if you have any questions about the permissibility of content. **Ultimately, your instructor and the administration have final say in what will be permitted in your videos and digital art projects.**

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Printed Name

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Student/Legal Guardian Signature

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Date